



ST. XAVIER INTERNATIONAL SCHOOL

Registration/ Admission Form

FOR OFFICE USE ONLY

Regd. No.....

Date :/...../20.....

Academic Session : 20.....

Please register the name of my Son/ Daughter / Ward for admission to your School

Attach your recent
Colour Photograph

1. Admission sought to : Class..... Session 20.....
2. Child's Name (Block Letters)
3. Date of Birth (in figures)
(in Words).....
4. Age, as on 1st July..... : Years Month:.....
5. Religion..... SC/ST/OBC/GEN..... Mother Tongue Gender: Male/Female
6. Father's Name (Block Letter)
Occupation Ph. No: Mob:
Office/Business Address:.....
7. Mother's Name (Block Letter)
Occupation Ph. No: Mob:
Office/Business Address:.....
8. Guardian's Name(Block Letter)
Occupation Ph. No: Mob:
Relation with Child Office/Business Address:
..... Ph. No.:
.....
9. Address (Correspondence/ Present)
.....
..... Pin: Ph.No.:
(Permanent)
.....
..... Pin: Ph.No.:
.....
10. Aadhar No. of Ward: Father: Mother:

11. Details of last school attended (if applicable)
a. School Name Class.....
b. Proficiency in Sports/ co-curricular (Music/Dance)/ any outstanding achievement
.....
12. Any information regarding the child's health (special medical conditions, allergies etc.)
.....
13. Annual Income of Parents (must be completed) Approx.....
14. If any siblings (real brother or sister) already studying in the School :
i) Name of the Child..... Class.....
i) Name of the Child..... Class.....
15. In case of Staff Child, Name of the Parent working in St. Xavier International School,
Name Designation
[The School provides transport facility but offers no guarantee that a seat in the School bus will be available, when the buses are full to capacity/ do not ply in the area of your residence. It will be the responsibility of the Parents/ guardians to drop & pick up the child from the specified bus stop.

DECLARATION

I hereby certify that the above information is correct to the best of my knowledge and belief. If found false on a later date, the admission stands cancelled. The acceptance of this Registration form of my ward by the school authority does not guarantee confirmed admission.

Fees once deposited is non-refundable.

Date: **Signature of Parent/Guardian**

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Details of Payment of admission
.....
(cheque or DD can be drawn in favour of **St. Xavier International School, Bhubaneswar**).

Date of Joining: **Signature of Officer (Admn.)**

Approved by Principal

Approved by Chairman



ST. XAVIER INTERNATIONAL SCHOOL

UNDERTAKING

1. The under mentioned documents are submitted with this application form:-
 - (a) Birth certificate in original (for play group to KG Class) along with a photocopy.
 - (b) Transfer Certificate from previous school (Class I onwards) duly signed by Principal, Countersigned by Dist. Education Officer & Regional officer, CBSE)
 - (d) Migration Certificate (for Class XI & XII)
 - (e) Medical Fitness Certificate including Blood Group (For Boarders only)
 - (f) Two stamp size & two pass port size of photograph (with school uniform).

Note : *In case any of the above certificate is not furnished along with the application form, the same will be submitted within one month from the date of admission otherwise admission will be rendered invalid and cancelled.*

2. On acceptance of this application, I agree to :-
 - (a) Abide by all the rules and regulations regarding the student's attendance and discipline laid down by the school.
 - (b) Pay the fees and allied charges as indicated in the fee schedule for the academic session.

I will pay complete one term fees in case of withdrawal of my ward.

Place

(Signature of Parent/Guardian)

Dated

Name

1. Date of Withdrawal/Absent
2. Reason for Withdrawal.....
3. Whether TC issued, if so, No.

Principal

DECLARATION

- i. I know that Registration fee/ Admission fee is non-refundable & I accept that Registration is not binding for admission. Admission would be given only when suitable vacancy exists and the child's performance in the test is satisfactory as per the school norms.
- ii. I have made careful note of various details regarding the payment of school fee. I have made satisfactory arrangements of school fee within due dates without waiting for reminder from the school. I will pay the school fee regularly as per Fee schedule.
- iii. I hereby certify that the date of birth and spellings of name of my child/ ward given in this Form are correct to the best of my knowledge and I shall not make any request for change.
- iv. I understand that rendering false or misleading information or withholding correct information may disqualify the child from admission/ education at this school.
- v. I certify that I am the bonafide guardian of the child.
- vi. Having read carefully the rules, regulations and procedures as laid down in the school prospectus and being desirous of having my child/ ward educated at St. Xavier International School, I hereby agree to abide by them in all respects. I understand that the decision of the management of the school shall be final and binding on me.
- vii. I hereby certify that my ward and me shall follow all the rules, regulations and procedures laid down by school from time to time.
- viii. I hereby put my signature to confirm the above declarations.

Date:

Signature of Father / Mother

Place:

Name in Full (Block Letters) :